



Saving Lives One Driver at a Time

3280 East Woodmen Road, Suite 100
Colorado Springs, CO. 80920
719 260-0999 fax 719 260-9676

Visit our website at www.masterdrive.com

Welcome To The MasterDrive Experience

Driver Engineering Program Application Package Instructions And Keys To Success

Please note:

- Our classes usually fill up well in advance, make reservations early to ensure you have the best dates for your family and have a great MasterDrive Experience!
- Reservations will be held upon receipt of payment. Tuition can be paid in full or with 3,6, or 10 month payment plans.
- Complete your enrollment by submitting the following information to our office right away!:

- ✓ Application Form
- ✓ Waiver of Liability and Release
- ✓ Driver's Engineering Contract
- ✓ Current copy of vehicle insurance I.D. card



these may be faxed to us or
you may also e-mail them to us, ask
your client contact for an e-mail address

Tuition may be paid by check, money order, cash (exact amount), Discover, Visa or MasterCard. An installment plan is also available through credit card purchases for a small additional processing fee. Please call for details.

Bring the Best Training Vehicle to Driving Camp!

Some vehicles may be unacceptable for training purposes. Other vehicles may have limitations that will not allow for maximum training levels. **Studded snow tires are not allowed on the driving range.** In order to assure that the student receives the maximum benefit, we strongly recommend that you discuss the selection of the vehicle to be used in the driving skills exercises with a member of our staff when you schedule Driving Camp.

For your convenience a Personal/Auto Checklist and General Information sheet is on the next page. Please review this prior to class.

PLEASE KEEP ALL SCHEDULED APPOINTMENTS. If you must **reschedule Driving Camp, please give us at least 5 full business days notice** (example: if you have a weekend training event, reschedules need to be done before the prior Monday). MasterDrive commits the resources necessary to implement our training at the highest level for each element of our training process. These resources are substantial, including the cost of the facilities, coaches, insurance, and equipment. As you can imagine, unused positions drive the cost up for everyone. Help us keep those costs down and avoid the \$100 cancellation fee by giving us more than 5 days notice when rescheduling the Driving Camp. **Schedule changes for Classroom and On-Street sessions require 48 hours lead time** to avoid a \$50 cancellation fee.

We request that students driving standard transmission cars be reasonably comfortable with basic clutch operation before participating in Driving Camp. One hour of individual off-street private instruction with one of our staff, using the student's car, is available for an additional fee.

We rarely cancel training events, but if we do, please bear with us. We will find a replacement date as soon as possible.

IN CASE OF INCLEMENT WEATHER!

If you're concerned about the weather, please call our office for recorded information about the status of your training event. The recording will be available one hour prior to the start of the event.

Personal / Auto Checklist And General Information

Arrival And Pick Up

- ✓ All training times are contained in the confirmation letter. Please arrive 15 minutes early for each training event to ensure you have a GREAT MasterDrive Experience!
- ✓ Please stay in your vehicle and advance to the front of the line to check in.

Parents, don't miss the "recital" held during the last hour of the final day of Driving Camp! This will give you the opportunity to observe your teen's newly acquired skills and to ride with them through the exercises (parents and teens willing); an experience both parents and teens should not miss!

During Driving Camp AND Classroom sessions there are no food or refreshment facilities readily available. Please bring a "Brown Bag" lunch, to include beverages each day.

Driver Preparation

- ✓ Tennis shoes or any flat soled shoes that completely enclose/cover the foot. Thick soled shoes/boots are strongly discouraged. **"Flip-Flops" or loose fitting sandals are a safety hazard and are not allowed!**
- ✓ Weather resistant jacket/coat.
- ✓ Sunglasses, sunscreen, hat.
- ✓ **Snacks and/or lunch with beverages.**

A Note About Cell Phones And Texting

To minimize distractions to all participants in any period of instruction (classroom environment or in – car instruction) we ask all participants to completely turn off and store their cell phones. These devices may be used during breaks and after class. Thank you for your understanding and cooperation.

Car Preparation

- ✓ Check fluid levels (oil, coolant and transmission).
- ✓ Check tires (air pressure, visible tread).
- ✓ Check wheels (covers secure, lug nuts snug).
- ✓ Check brake pads and brake fluid level.
- ✓ Check for firm brake pedal and that brake lights are operational.
- ✓ Seat belts function properly (YOU MUST WEAR THEM).
- ✓ Any loose or hazardous objects removed from interior and cargo areas.
- ✓ Gas tank at least 3/4 full.
- ✓ Battery adequately secured.
- ✓ Brakes should be bled and fluid changed annually.
- ✓ Car should be in proper alignment.
- ✓ Manufacturer tire pressure recommendation should be noted, and you should add 4 to 5 additional pounds per tire specifically for training. You will be putting the car under some stress and therefore there will be some limited wear on the tires. We recommend NOT using snow tires.

Safety is Paramount - An unsafe vehicle may be removed from the clinic.

STUDED TIRES ARE NOT PERMITTED

Waiver Of Liability And Release Agreement

Date: _____

The undersigned hereby represents and agrees that they have full legal authority to commit and fully bind both the undersigned and the Participant, _____, as well as the representatives, agents, principals, predecessors and successors of the undersigned and of Participant and further acknowledges his or her understanding that there are risks inherent in the process of learning to drive, and in driving a vehicle, and that while MasterDrive has taken and will take every precaution to minimize such risks and to maximize the safety of MasterDrive students, trainees and participants, some risks understandably remain, and cannot be controlled by MasterDrive or its teachers, coaches, employees and agents.

In consideration of the above, and of the undersigned participant's ("Participant") attendance at and/or participation in a MasterDrive training program, Participant hereby agrees as follows:

1. I hereby knowingly and voluntarily waive forever any and all liability on the part of, and covenant not to sue or institute any claim against MasterDrive, its agents, instructors, insurers, lessors, successors, or assigns, or of any sponsor (collectively "MasterDrive"), resulting from or arising out of or in connection with my attendance at and/or participation in a MasterDrive training program. I hereby voluntarily release, forever discharge, and agree to indemnify and hold harmless MasterDrive from any and all claims, demands or causes of action, which allege negligent acts or omissions of MasterDrive, unless such negligent acts or omissions are found by a court of law to constitute willful, wanton or gross negligence.
2. I warrant and represent that I personally, and my vehicle, are fully insured and will at all times during the period of my participation in the MasterDrive training program continue to be fully insured in accordance with applicable state law; and in addition, that I have both personal liability and property damage coverage deemed by me sufficient and adequate to cover any exposure to me, my vehicle, or the property or person of others, arising from participation in the MasterDrive program.
3. I acknowledge that the development of driving skills entails known and unanticipated risks, which could result in physical and/or emotional injury to myself and/or third parties, and damage to my property and/or the property of others. I understand that while every effort is made to reduce them, such risks simply cannot be eliminated without jeopardizing the essential elements of this type of driving skills training.
4. I acknowledge that I must accept and assume all of the risks of my individual actions and responsibilities, and those existing in this type of training activity. I therefore accept and assume full responsibility for my actions during all MasterDrive training, and during such time periods and locations, which are within the scope of such training (including but not limited to classrooms, parking lots, etc.). It is understood that MasterDrive will not accept responsibility for the actions and/or mistakes of any participant. Participant's attendance is voluntary, and he or she elects to participate in spite of the inherent risks explained above.
5. I do hereby consent, without further consideration or compensation for the use (full or in part), of my name, photographs and/or videotapes taken of me and/or recordings made of my voice and/or written extraction, in whole or in part, for the purposes of illustration, broadcast, promotion, marketing or distribution in any manner by MasterDrive, Inc., its' employees and agents and that the permission I am granting for that use and publication is irrevocable and that the biographical materials may be used in any manner or media without notifying me. And without my review or approval at all times in the future.
6. Should MasterDrive or anyone acting on their behalf, be required to incur attorney's fees and costs to enforce this agreement, Participant agrees to indemnify them for all such fees and costs.
7. By signing this document, I acknowledge that if I am injured or if my property is damaged during my participation in this training, I may be found by a court of law to have waived my right to maintain a lawsuit against MasterDrive, its agents, instructors, insurers, sponsors, employees, successors and assigns.
8. I acknowledge that I have read and fully understand the terms and provisions of this document and agree to be bound by its terms. I understand that I am giving up substantial rights, including my right to sue. This agreement is intended to be as broad and inclusive as permitted by law. If any part of this agreement is held to be invalid, the remaining portions shall continue in full force and effect. I hereby agree to all of the terms set forth above.

Participant's Signature (if 18 years old or older)

Please Print Student's Name

Parent's Signature (if Participant is under 18 years old)

Please Print Parent's Name

MasterDrive Driving Engineering Contract

Agreement made this _____ day of _____, _____ between MasterDrive and _____ in consideration of the tuition fee described below:
(Parent or Guardian if Student is under age 18)

The skills based Driver Engineering Course is presented as a total package for a current fixed tuition. Each of the three phases are designed to achieve specific goals, with an eventual objective which is to accomplish a young driver who has a higher level of car control skills as well as a level of proficiency of driving on the street in specific situations.

The MasterDrive Guarantee

MasterDrive's primary focus is on producing the best new driver possible, but it is understood that there is no such thing as a 'perfect' driver. If in the professional opinion of a MasterDrive coach additional coaching is warranted, MasterDrive will provide up to double the program hours in any phase of the Driver Engineering Course at no additional cost to the student. MasterDrive will develop the additional training upon review of the individual circumstances and in coordination with the student's parents or guardian, or student if older than 18 years of age. In addition;

IF the parents have attended the Recital Briefing and Ride-Through at the completion of Driving Camp, and; IF the parents do not feel that they have received value for the tuition, the parents may come to the MasterDrive office within three days of completing Driving Camp and before participating in any additional training with MasterDrive and request a full refund. All tuition will be refunded to the parents. It is understood that there is a specific condition of the parents participating in the Recital Briefing and Ride-Through at the completion of Driving Camp. If, however, the student has not been allowed to complete the course due to unsafe driving and/or not abiding by the instructions of the coaches, this guarantee is automatically cancelled and of no further effect.

In addition, all parties agree and understand that every student is different and in some cases individual students cannot safely or successfully complete the three phases of the Driver Engineering Course without intervention and additional support. In the event MasterDrive determines a student requires specific accommodation and additional support outside the scope of the standard Driver Engineering Course in order to safely and successfully complete or attempt to complete the Driver Engineering Course, MasterDrive agrees to provide an initial Assessment at no cost to determine the steps needed to prepare the student for completion of the Driver Engineering Course. Any additional support or training required to prepare the student for the completion of the Driver Engineering Course beyond this initial Assessment will be charged on an hourly basis in addition to the Driver Engineering Course fee until such time that the student is deemed able to safely complete the Driver Engineering Course.

It is understood that MasterDrive will not refund any tuition, or portion of tuition, if a student and/or family have not lived up to the conditions of the agreement, nor when a student arbitrarily decides to withdraw from the program. Payment is required in full, accompanying the application, unless other arrangements in regard to partial payments have been made. It is understood that if an agreement with partial payments has been made, the student and/or family are obligated to complete such payments as agreed.

Short notice cancellations or no shows for any portion of the program involve specific expenses for MasterDrive, which are necessary in order to schedule all training programs. Therefore MasterDrive asks for cooperation in making and keeping all appointments. The student and/or parents understands that there will be a cancellation fee of \$50.00 for any cancellation of an appointment for any classroom session or on-street training unless student notifies MasterDrive at least 48 hours in advance of that lesson. There will be a \$100.00 cancellation fee if a student misses a confirmed Driving Camp unless the student notifies MasterDrive more than 5 full business days in advance of that clinic. MasterDrive may waive these fees at its discretion, in cases of emergency or health related situations. The remainder of the training will not continue until any rescheduling fees are paid in full.

It is the responsibility of the student and/or parents to provide a vehicle for Driving Camp. It is understood that the vehicle provided will have liability insurance coverage, and that a evidence of insurance must be provided to MasterDrive at least 3 days before Driving Camp. MasterDrive will furnish a dual control vehicle for the on-street portion of the training. MasterDrive reserves the right to reschedule an appointment in the event of inclement weather, mechanical breakdown, illness or termination of a coach, or for any other factors beyond its control.

This contract is effective for a period of twelve (12) months from the above date, after which all obligations shall be deemed to have been provided.

This agreement constitutes the entire Contract between MasterDrive and any student, and no verbal assurances or promises not contained herein shall bind MasterDrive in any way. The undersigned student or parent/guardian certifies that they have read and understood the contract.

Student (if age 18 or older) Parent or Guardian (student under 18) MasterDrive Representative

Student – Print Name Parent or Guardian – Print Name MasterDrive Representative – Print Name